



# Water Emergency Procedure Guide



## Do:

**Ensure the water source has been shut off**

**If safe to do so, turn off circuit breakers supplying electricity to wet areas; unplug and remove any small electrical devices currently located in wet rooms**

**Remove small furnishings from carpet, to prevent rust or stains and speed restoration**

**If you do not have RENTERS INSURANCE contents are not covered SO YOU MUST PROTECT THEM**

**Place aluminum foil under legs of wood furniture to prevent staining**

**Hang draperies and furniture skirts to limit contact with wet flooring**

**Remove books, shoes, paper goods, fabrics, potted plants from wet floors (Check under beds for personal items as well)**

**Remove and secure breakables and valuable items as multiple contractors may be present in your home**

**Plan for furniture to be moved around during the drying process**

**Wash your hands thoroughly after handling wet items**

## Do Not:

**Use any type of home vacuum, even shop vacs, since electrical shock may occur or damage to the equipment**

**Place news paper in traffic areas, since ink may transfer**

**Walk on wet carpet more than necessary to minimize damage**

**Turn on HVAC as it may have water in it**

**Increase or decrease temperature unless directed to do so by a restoration technician**

**In a sewage flood DO NOT:**

**Handle contaminated items**

**Consume food, beverage or use personal hygiene items from contaminated areas**

**Turn on fans to circulate air**

**Stay in property if you have respiratory problems, are under 2 years of age, over 60 years of age, are pregnant or have a compromised immune system**

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